Carroll County Board of Canvassers
300 S Center Street, Robert Moton Building, Gymnasium, Westminster, MD 21157

Wednesday, November 16, 2022 - Provisional/Mail-in Ballot Canvass Minutes

ATTENDEES

Board of Canvassers (in person):

Name	Position	Party
Griffith Manahan	Chairman	Republican
John Woodley	Secretary	Republican
Carol Coley	Member	Democrat
Samuel Foster	Member	Democrat
Harvey Tegeler	Member	Republican
Jay Gullo	LBE Attorney	

LBE Staff (in person):

Name	Position
Katherine Berry	Election Director
Erin Perrone	Deputy Director
Jennifer Bartholow	Election Program Supervisor
Olivia Smith	Election Program Assistant
Isaac Nogueron	Election Program Assistant
Kimberly Bullock-Jones	Election Program Supervisor
Eduardo DeLima	Election Program IT Specialist
Grant Procopio	Contingent Staff
Andrew Mombay	Contingent Staff
Flematu Fofana	Contingent Staff

Guests at Provisional Canvass:

Richard Collins

All canvassers, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began Wednesday, November 16, 2022 at 9:00 am at the Robert Moton Gym located in the same building as the Carroll County Board of Elections at 300 South Center Street, Westminster, Maryland. There was a quorum of the Board of Canvassers in-person, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

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CONFIRMATION OF OATH

Heather Dewees, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, September 14, 2022 during the in-person Board Meeting.

ANNOUNCEMENT OF OFFICERS

At a meeting on Tuesday, November 8, 2022, the Board of Canvassers elected Griffith Manahan as Chairman of the Board of Canvassers and John Woodley as Secretary.

PUBLIC NOTICE OF CANVASS

Katherine Berry noted that public notice of the provisional canvass was provided and that the notice was provided by email notice to the Republican and Democratic Central Committees, the State Board of Elections, on our website and social media accounts.

VERIFICATION OF OPTICAL SCAN VOTING UNIT(S)

Ms. Berry presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on Tuesday, October 11, 2022. Ms. Berry reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Ms. Berry provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Ms. Berry noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Kimberly Jones and Eduardo DeLima verified that the seals on the ballot scanners were intact and recorded the scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Ms. Jones and Mr. DeLima noted that the ballot scanners serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Ms. Berry posted one copy of the Zero Report from the ballot scanners for watchers to review on the door to the entrance of the canvass room. Ms. Jones and Mr. DeLima printed a second copy of the Zero Report, which remained attached to the ballot scanners. The Chairman, Griffith Manahan and Secretary, John Woodley of the Board of Canvassers signed the Zero Report attached to the ballot scanners. Ms. Berry also confirmed that the ballot boxes were empty. A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

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CANVASS OF BALLOTS

<u>Overview of Canvass Process</u>
Mr. Manahan explained the rules concerning public observation of the canvass. Mr. Manahan provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots are distributed to the ballot processing canvassing teams in batches. Each canvassing team reviews the envelope first to determine whether it was timely received.

Ms. Berry explained that each provisional ballot application was reviewed prior to canvassing to determine the voter's eligibility to vote in this election and the voter's correct ballot style. At this canvass, the provisional ballot applications will be presented to the Board of Canvassers with a recommendation. The recommendations will be to:

1. Accept provisional ballot application in full – recommend counting all votes cast on the provisional ballot.
2. Accept provisional ballot application in part – recommend counting some but not all votes cast on the provisional ballot. This is because the voter voted in the wrong precinct.
3. Reject provisional ballot application – recommend not counting the provisional ballot.

The Board of Canvassers will vote to accept in full, accept in part, or reject the provisional ballots. The provisional ballots for which the Board voted to accept in full or accept in part are distributed to the bipartisan ballot processing teams to open and review the ballots. The "accepted in full" ballots are scanned into the ballot scanner, and the "accepted in part" ballots are referred to a duplicating team. The duplicating team will copy onto the voter's correct ballot style the votes for the contests for which the provisional voter is eligible to vote.

For timely received mail-in ballots, each canvasser determines whether the voter signed the oath. After verifying that the oath is signed, each canvasser opens the envelopes. With the envelope face down, each canvasser removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each canvasser reviews the ballots for compliance and tabulating acceptability.

Ballots that were marked using the online ballot marking wizard are duplicated and verified by a bipartisan ballot duplication team. The duplication team compares the two ballots to ensure that the duplicated ballot matches the ballot returned by the voter.

Ballots that are untimely or are otherwise not in compliance are placed in a plain envelope, with the canvasser's number, or other information identifying the canvasser to which the ballot belongs, and the reason(s) for the referral written on the envelope. The envelope with the ballots inside is referred to the Board of Canvassers for later review.

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Mr. Manahan explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Canvass Participants
The ballot processing, duplicating, and optical scan operating canvassers are listed in the table.

Canvassing Team: PROV-1 (November 16, 2022)				
TEAM #	**NAME**	**PARTY**	**NAME**	**PARTY**
Team-1	Norma Bair	Republican	Susan Whitcomb	Unaffiliated
Team-2	Paula Stonesifer	Republican	Kristen McMasters	Democrat
Team-3	Kathryn Hajnos	Republican	Deborah Chatham	Democrat
Team-4	Rick Wills	Republican	Richard Riddle	Unaffiliated
Team-5	Kimberly Frock	Republican	Brian Joseph	Democrat
Team-6	Estelle Frederick	Republican	Jeana Marquardt	Democrat
Team-7	Kathy Whitman	Republican	Betsy Scott	Democrat
Team-8	Delores Blubaugh	Republican	Jo Billings	Democrat
Team-9	Judith Cook	Republican	Taylor Button	Democrat
Team-10	Sharon Glass	Republican	Martha Hankins	Democrat
Team-11	Sylvia Bellak	Republican	Michelle Moreau	Democrat
Team-12	Adetutu "Fumi" Adejo	Republican	Stacy Jones	Democrat
Team-13	Donna Schott	Republican	Precious Morrison	Democrat
Team-14	Deborah Sabatino	Republican	Rosalyn Altman	Democrat
Team-15	Barbara Partenope	Republican	Jeff Haugh	Democrat
Team-16	Marilyn Sawaya	Republican	Janet Kelley	Democrat
Team-17	Kathleen Mongold	Republican	Bruce Walz	Democrat
Team-18	Kimberly Madeja	Republican	Becky Ritterhouse	Democrat
Scanner-1	Robert Boblitz	Unaffiliated	Rodney Morris	Democrat
Scanner-2	David Traekner	Republican	Phil Saghy	Other Parties
Scanner-3	Thomas Becke	Republican	John Scott	Democrat
Slicer/Count/Verify-1	Kimberly Madeja	Republican	Becky Ritterhouse	Democrat
Slicer/Count/Verify-2	Sue Becke	Republican	Edgar "Skip" Marquardt	Democrat
Slicer/Count/Verify-3	Barbara Phelps	Republican	William Kelly	Democrat
Runner-1	Eric Atherton	Unaffiliated	Donald Mongold	Democrat
Runner-2	Guin Gilberto	Republican		

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Canvassing of Provisional Ballots

Member	Action	Description
Samuel Foster	Motion - Initiated	Made a motion to accept and approve the opening and tabulation of the ballots.
Carol Coley	Motion – Seconded	Seconded the motion.
BOARD VOTE	Motion - Passed	5 - 0

Katherine Berry reported that 1,135 provisional ballots were cast.

1. Katherine Berry presented 841 provisional ballots with the recommendation to accept them in full. The recommendation was based on the fact that staff had confirmed that each provisional application was submitted by a registered voter and was cast in the correct precinct where that voter currently resides. The Board unanimously voted to accept the recommendation and accept and count the provisional ballots in full.
2. Katherine Berry presented 283 provisional ballots with the recommendation to accept them in part. The recommendation was based on the fact that staff had confirmed that each provisional application was submitted by a registered voter and the provisional ballot was cast in the wrong precinct. The Board unanimously voted to accept the recommendation, and the ballots were referred to the duplicating team.
3. Katherine Berry presented 7 provisional ballots with the recommendation to reject because the applicant returned a voted mail-in ballot or already voted. The Board unanimously voted to accept the recommendation and reject the ballot(s).
4. Katherine Berry presented 3 provisional ballots with the recommendation to reject because the voter failed to sign the provisional ballot application. The Board unanimously voted to accept the recommendation and reject the ballot(s).
5. Katherine Berry presented 1 provisional ballot with the recommendation to reject because the applicant provided incomplete information on the provisional ballot application. The Board unanimously voted to accept the recommendation and reject the ballot(s).

Canvassing of Additional Mail-in Ballots
Ms. Berry distributed to canvassing teams the additional mail-in ballots to review for timeliness and signatures. Ms. Berry presented 3,639 mail-in ballots with the recommendation to accept the mail-in ballots. The Board unanimously voted to accept the recommendation and voted to accept the ballots.

Ballot Scanner Serial Number(s)	Seal Number(s)	Public Count
DS0315330445	3583967	0
DS0315330600	3583873	0
DS0315331088	3583711	0

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Printing Canvass Results
After scanning all accepted provisional and mail-in ballots, Ms. Jones and Mr. DeLima locked the ballot scanners and printed an Election Results Report. Ms. Berry confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanners.

Election Director/Staff	Action	Description
Katherine Berry	Voting Results Report	Signed report and attached it to the Zero Report
Katherine Berry	Ballot Count	Manual Ballots versus Scanned Ballots
Ballot Count Explanation: The manual ballot and scanned counts were equivalent.		

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes.

RELEASE OF UNOFFICIAL RESULTS

Mr. Manahan announced the results from the combined provisional and mail-in canvass. Mr. Manahan announced the following statistics from the provisional canvass:

Provisional Canvass Statistics	Number of Ballots
A) Total Ballots Presented in Provisional Part of Canvass	4,725
B) Total Provisional Ballots Presented	1,124
C) Total Mail-in Ballots Presented	3,639
D) Total Accepted Ballots	
E) Accepted in Full Provisional Ballots	841
F) Accepted in Part Provisional Ballots	283
G) Accepted Mail-in Ballots	3,639
H) Total Rejected Ballots	
I) Rejected Provisional Ballots	11
J) Rejected Mail-in Ballots	0

Mail-in Canvass Statistics	Number of Ballots
Mail-in Ballots Presented in Mail-in Part of Canvass	3,639
Mail-in Ballots Accepted	3,639
Rejected Mail-in Ballots	0

Ms. Berry announced that provisional voters can find out if their provisional ballots were counted and if not, the reason why it was not counted by visiting the State Board of Elections' website or by calling the State Board at 1-800-222-8683.

NEXT BOARD OF CANVASSERS' MEETING
The Board of Canvassers will meet on Friday, November 18, 2022 at 10:00 am to canvass all remaining ballots.

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PROV DAY-1 KEY POINTS:

Griff initiated Board of Canvassers at PROV meeting at 9:00AM.
Initiation time for meeting was 9:00AM. 1st Carol, 2nd Harvey.
Scanners were confirmed to be at a zero (0) count by Sam Foster and John Woodley, 9:03AM.
Meeting close was 3:30PM. 1st Harvey, 2nd Carol.
3,639 Mail-in Ballots presented for canvass.
1,124 were pulled for provisional.
4,736 were canvassed.
11 will be presented for board decisions to reject.
4,725 total were canvassed.

ADJOURNMENT
Board of Canvassers' Decision Meeting: Friday, November 18, 2022
The Board of Canvassers adjourned at 3:30 pm.

Member	Action	Description
Harvey Tegeler	Motion - Initiated	Made a motion to accept and approve the opening and tabulation of the ballots.
Carol Coley	Motion – Seconded	Seconded the motion.
BOARD VOTE	Motion - Passed	5 - 0